

MY GIRL SCOUT'S Cookie Order Tracker

_____ Date

_____ Girl's First + Last Name

_____ Parent/Caregiver's First + Last Name

FAMILIES:
Fill out the form in it's entirety and turn in to your troop's Cookie Manager.

STEP 1:

- Login to Smart Cookies
- Hover over My Orders
- Click on Manage My Orders
- Filter (click on gray funnel) to Girl Delivery Orders
- Click Print Report; a new page opens, scroll down
- Copy the package totals on the report to the area below

STEP 2: Total each column on the paper order card and enter the totals below

STEP 3: Turn this page in to your Troop Cookie Mgr.

Reminder: Direct Ship orders don't need to be reported

	Girl Delivery <i>from</i> Smart Cookies	+	From Paper Order Card	=	TOTAL
Cookie Share*		+		=	
Adventurefuls		+		=	
Toast-Yay		+		=	
Lemonades		+		=	
Shortbread		+		=	
Thin Mints		+		=	
PB Patties		+		=	
Caramel deLites		+		=	
PB Sandwiches		+		=	
Caramel Chocolate Chip**		+		=	

* You must collect \$5 per share. Cookies will be donated to the USO, KC and Topeka VA Hospitals and Harvesters.

** Caramel Chocolate Chip not available from all troops; please confirm your troop is selling these.

For Troop Use Only:

- Cookies ordered in Smart Cookies
- Cookies picked up
- Receipt issued

Notes: