

Setting or Resetting Credit Card Readers
and Accepting Electronic Payments for Girl Scouts

The electronic payment account should be titled Girl Scouts of NE KS and NW MO.

All credit card readers and electronic payment accounts should be set up to deposit into your Girl Scout bank account.

Funds should not be routed to deposit into a personal account.

If you are setting up a Square account for the first time, it will ask for your social security number. That's OK for set-up, however, then you go to the tax page and use our council tax id below. Do not enter your social security number on this step, as you are getting Square to connect to your troop account and not a personal account.

Please use the Girl Scouts of NE KS and NW MO EIN/Federal Tax ID Number: 43-0892926

[Attaching the Girl Scout EIN/Tax ID number to your Square Account](#)

Your Girl Scout Square account must be set up to deposit into your Girl Scout bank account.

1. Log into your Square Account
2. Go To Account Settings
 - Business
 - Tax Forms
 - Taxpayer Information
 - **-Add**

Business ^

Locations

Pricing & Subscriptions

Transfers

Receipt

Tax Forms

Sales Taxes

Service charges

Devices

Square Secure

CCPA

Square Accessories v

Online sales channels

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Girl Scouts TR6000

Name	Girl Scouts of NE KS NW MO
SSN or EIN	43-0892926

Street Address	10561 Barkley St
Apt./Suite	Suite 101
City	Overland Park
State	Kansas v
ZIP	66212

Cancel Save