

Non-Council Day Camp Transportation Request

Submit at least 3 weeks before camp

Volunteer to contact about buses

Name: _____ SU # _____

Address: _____
Street City State Zip

Email: _____

Telephone: () _____ () _____ () _____
Day Evening Cell

Destination: _____

Destination Address: _____

Dates Service Required: _____

Arrival time at first stop*: _____ AM PM Departure time at first stop: _____ AM PM

Arrival time at camp for return trip*: _____ AM PM Departure time from camp: _____ AM PM

*(Bus company will not arrive early to load buses so please build in at least 15 minutes or more to arrival time to load buses)

Attach a map or instructions to non-council owned camp sites:

Will there be equipment that does not fit under bus seats? Yes No

If yes, please specify date(s)/stop(s) and what type of equipment that will be stored. Buses with under storage are available at select bus contracts and are not guaranteed. If under storage is not available we will reduce the number of passengers that a bus can accommodate.

Estimated Number of Buses Needed Per Trip

Girls/Tags _____ divided by 2 (per seat) = (A) _____

Adults _____ divided by 2 (per seat) = (B) _____

(C) _____ Divided by 22 = _____ (Number of Buses needed per day)

Please note: Buses will hold approximately 44 people (2 to a seat) with the last two seats left for storage.

Membership Manager Signature _____

BUS STOP INFORMATION

List the bus stops in desired order of pick-up. Drop-off is usually in reverse order of pick-up. Pick-ups usually start at the bus stop farthest from camp and move toward camp. Number of passengers may vary by day. Provide the number of passengers **EACH DAY** of the event.

BUS STOPS AND COMPLETE ADDRESSES		Date: _____		Date: _____		Date: _____		Date: _____		Date: _____	
		Day 1 AM	Day 1 PM	Day 2 AM	Day 2 PM	Day 3 AM	Day 3 PM	Day 4 AM	Day 4 PM	Day 5 AM	Day 5 PM
Stop 1	# Girls										
	# Teens										
	# Adults										
	# Tags										
	TOTAL										
Stop 2	# Girls										
	# Teens										
	# Adults										
	# Tags										
	TOTAL										
Stop 3	# Girls										
	# Teens										
	# Adults										
	# Tags										
	TOTAL										
Destination: _____	Total Girls										
	Total Teens										
	Total Adults										
	Total Tags										
	Total Riders										

2019 Bus Fee: \$50 per hour/per bus/per trip (3-hour minimum is required per trip). Estimated cost per day, per bus \$300.

All bus fees will be invoiced at the completion of your day camp.

Please return invoice and payment **within 2 weeks** after invoice is received to Kathy Smith at kathysmith@gksmo.org

Or mail to 8383 Blue Parkway Dr., KC, MO 64133. Make checks payable to Girl Scouts.

Required before submittal: Signature of Member Manager on 1st page.